

SKDT Hall, Kirk Street

Booking Enquiry Form



Applications for hire are processed and considered by the SKDT bookings office in the first instance. This can be done online using the booking form on the website or by visiting the staff in the Town Hall between Monday and Friday 9am to 5pm at 54 Main Street, Campbeltown, Argyll, PA28 6AB. Tel: 01586 552870
 Please note this is a booking enquiry form. Bookings are provisional until completion of booking procedures as per Terms & Conditions. Provisional bookings are held for 7 days from date of enquiry.

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

1. Date of Event _____ Type of Event _____

2. Recurring Event: Please select/circle recurrence below:

Weekly Fortnightly Monthly Annually

3. Name of group/organisation/person _____

Address _____

Tel: _____ Email: _____

4. Invoice name/address if different _____

5. Times of hire (including all preparation and get out time)

Access Time	Event Start Time	Event Finish Time	Departure Time

6. Would you like us to advertise your event? YES NO

(If YES please email digital copy of poster to info@skdt.org with any relevant information and images)

Insurance: Hirers' Liability Insurance is held by the Company and is included in your single booking charge.
All bookings are provisional until completion of booking procedures as per Terms & Conditions. You will receive an email confirming your booking when appropriate payment is received.

DECLARATION:

By submitting this application, I agree to comply with the Terms and Conditions of Hire (attached). I understand the LET may be terminated if there is any breach of these conditions, or if the above information is inaccurate. Cancellations must be made in writing.

Signed _____ Print Name _____ Date _____

OFFICE USE ONLY:

Invoice sent	Deposit £	Date Paid	Event £	Date Paid