



# Hire Fees 2019

To make a booking please complete a booking enquiry form via the website [www.townhallcampbeltown.com](http://www.townhallcampbeltown.com) or visit the Town Hall, 54 Main Street, Campbelltown, PA28 6AB to pick up a printed copy.

For further information please see full Terms & Conditions.

Email: [info@skdt.org](mailto:info@skdt.org)

Telephone: 01586 552870

<b>MAIN HALL</b>	<b>Hourly Rate</b> <i>Mon – Fri</i> <i>(9am-5pm)</i>	<b>Hourly Rate</b> <i>Evenings &amp;</i> <i>weekends</i>
<b>Community Rate</b>	<b>£18.00</b>	<b>£25.00</b>
<b>Standard Rate</b>	<b>£25.00</b>	<b>£40.00</b>
<b>Commercial Rate</b>	<b>£40.00</b>	<b>£65.00</b>

**Set up/Excess times** are charged at the normal hourly rate. Please ensure you have agreed the set up times with any external contractor e.g. caterer, bar, band/disco etc. A minimum 8 hour hire is advisable for functions.

<b>CHAMBERS</b>	<b>Hourly Rate</b> <i>Mon – Fri</i> <i>(9am-5pm)</i>	<b>Hourly Rate</b> <i>Evenings &amp;</i> <i>weekends</i>
<b>Community Rate</b>	<b>£15.00</b>	<b>£18.00</b>
<b>Standard Rate</b>	<b>£20.00</b>	<b>£25.00</b>
<b>Commercial Rate</b>	<b>£30.00</b>	<b>£40.00</b>

<b>ADDITIONAL FACILITIES</b>	
Heating, lighting, PA, Internet	All included in price
Use of Kitchen	Included in Main Hall hire Or £10 per hour
Projector & screen	£15 per day
Flipchart	£ 5 per day
Use of small stage	£30 per hire
Use of large stage (up to 60 people standing)	£40 per hire
Catering – Tea/coffee & biscuit	£1.50 per person (single round)

<b>MEETING ROOM</b>	<b>Hourly Rate</b> <i>Mon – Fri</i> <i>(9am-5pm)</i>	<b>Hourly rate</b> <i>Evenings &amp;</i> <i>weekends</i>
<b>Community Rate</b>	<b>£9.00</b>	<b>£14.00</b>
<b>Standard Rate</b>	<b>£14.00</b>	<b>£20.00</b>
<b>Commercial Rate</b>	<b>£20.00</b>	<b>£25.00</b>

**Licensed events:** There will be a fee of **£150 + VAT** for the external operation of a licenced bar. This will normally be charged to the licensee, however can be invoiced to hirer on request.

**Deposit:** Non-refundable deposit 50% of total hire cost payable within 14 days of invoice to secure booking. A security deposit of **£350** is required to cover damage, theft or breakages incurred during hire which is refunded with 48 hrs upon satisfactory inspection or premises. Please see full **Conditions of Hire**.

**\*All prices are inclusive of VAT**

All income generated via hires and events at Campbelltown Town Hall are used to cover the administration and running costs of this important community owned building.